PANSKURA BANAMALI COLLEGE

ANNUAL QUALITY ASSURANCE REPORT 2011-12

BY IQAC
2011-12

Part – A

Institution Details

The Annual Quality Assurance Report (AQAR) of the IQAC 2011-2012
Part – A

1. Details of the Institution

1.1 Name of the Institution

PANSKURA BANAMALI COLLEGE

1.2 Address Line 1

VILLAGE: KANAKPUR

Address Line 2

P.O. PANSKURA R.S.

City/Town

PANSKURA

State

WEST BENGAL

Pin Code

721152

Institution e-mail address

Principal.pbc@gmail.com

Contact Nos.

03228 252222, +919434453188

Name of the Head of the Institution:

PROF. (DR.) NANDAN BHATTACHARYYA

Tel. No. with STD Code:

03228 252222

Mobile:

+919434453188

Name of the IQAC Co-ordinator:

Dr. Bidyut Samanta

Mobile:

+919474447501

IQAC e-mail address:

pbc.iqar.coordinator@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **WBCOGN12096**

NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/35/053; February 28, 2005

1.4 Website address:

panskurabanamalicollege.org

Web-link of the AQAR:

panskurabanamalicollege.org/AQAR201112.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	85.25*	2005	5 YEARS
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

*'A' grade was awarded as per the then norm. Hence the question of CGPA does not arise.

1.6 Date of Establishment of IQAC: DD/MM/YYYY   **19/10/2005**

1.7 AQAR for the year *(for example 2010-11)*   **2011-12**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR _____ _____ (DD/MM/YYYY)
 ii. AQAR_____ _____ (DD/MM/YYYY)
iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☑

TEI (Edu) ☑   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   DDE (VU), NSOU study center

1.11 Name of the Affiliating University *(for the Colleges)*   **VIDYASAGAR UNIVERSITY**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NA

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers $\boxed{9}$

2.2 No. of Administrative/Technical staff $\boxed{4}$

2.3 No. of students $\boxed{3}$

2.4 No. of Management representatives $\boxed{2}$

2.5 No. of Alumni $\boxed{4}$

2. 6 No. of any other stakeholder and

community representatives $\boxed{1}$

2.7 No. of Employers/ Industrialists $\boxed{}$

2.8 No. of other External Experts $\boxed{3}$

2.9 Total No. of members $\boxed{26}$

2.10 No. of IQAC meetings held $\boxed{3}$

2.11 No. of meetings with various stakeholders: No. $\boxed{5}$ Faculty $\boxed{3}$

Non-Teaching Staff $\boxed{2}$ Students $\boxed{}$ Alumni $\boxed{}$ Others $\boxed{}$

2.12 Has IQAC received any funding from UGC during the year?   Yes $\boxed{}$ No $\boxed{\checkmark}$

If yes, mention the amount $\boxed{}$

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars / Conferences / Workshops / Symposia organized by the IQAC

Total Nos. $\boxed{3}$ International $\boxed{}$ National $\boxed{}$ State $\boxed{}$ Institution Level $\boxed{3}$

(ii) Themes

1. "Quality of Higher Education and Opportunities – for students"
2. "Scope of Research and further academic developments – for faculty members"
3. "Quality of Technical upgradation – for support staff"

2.14 Significant Activities and contributions made by IQAC

- Reviewing of ideas of the previous session and taking necessary action for implementing the recommendations as far as practicable.
- Arranging UGC Sponsored National Seminars on five different subjects along with two college sponsored seminars.
- Class room infrastructure development.
- Steps taken to modernize the facilities for students like canteen and library, sit outs etc.
- Protection of environment and greenery inside the campus through development of students awareness.
- Taking initiative for upgradation of play ground and initiation for establishment of sports complex.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

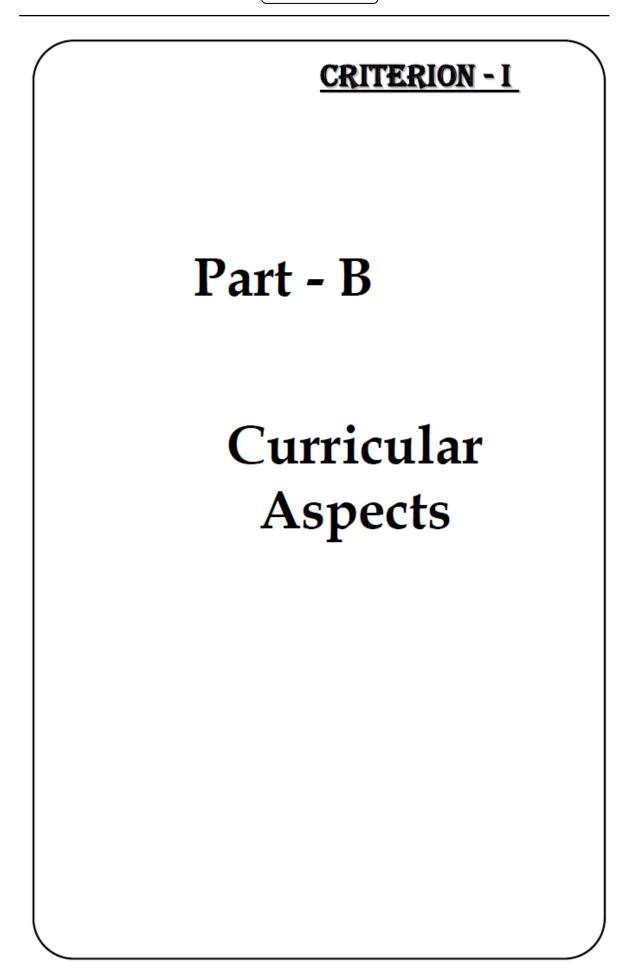| Plan of Action	Achievements
Curricular Aspect	BOS members. Most of our proposals for revision of syllabus have been accepted by different BOS.
Teaching learning evaluation	Oral feedback was taken regularly from students
Research, consultancy & extension	One major and two minor projects
Infrastructure & learning resources	1.All the buildings were painted. Trees and plants of seasonal flowers planted for beautification and greenery. 1. White boards and LCD projectors were used for better teaching. 2. Process was on to make the seminar hall more suitable by installing smart board etc. 3. Girls' Hostel construction started. 4. Attempt made for construction of additional class rooms subject to the availability of funds. 5. Laboratory instruments purchased as required by the departments. Reorganization of laboratory equipments to accommodate them. 6. Beautification drive: Work has been materialised. 7. Two Diesel Generators purchased. 8. Two iron gates were installed for protection of the property and for security 9. Land purchased as available adjacent to college premises.
Student Support & Progression	1. Provisions made for better students' attendance. 2. Kiosks installed for drinking water. More Toilets for students. 3. For remedial coaching funds were available from UGC and used for special classes for students of different backward classes as per UGC guideline.

	4. Proposal for opening of work education as a method subject in B.Ed department: Proposal sent to Vidyasagar University for consideration.
	5. Recruitment of guest lecturers for different departments
Governance, Leadership, and management	1. Teachers' involvement as Head Examiners in university Examinations.
	2. Students' achievements in academic and other activities, especially in university, district and state levels.
	3. Participation of our teachers in governing bodies of other colleges as V.U. nominee.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken

AQAR was placed on GB meeting held on 15-09-2015 and was approved.

CRITERION - I

Part - B

Curricular Aspects

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	
PG	02	00	0	
UG	27	0	0	
PG Diploma	0	0	0	
Advanced Diploma	0	0	0	
Diploma	0	0	0	
Certificate	0	0	0	
Others	B.Ed & B.P.Ed	0	0	DDE (VU), NSOU
Total	31	00	0	

Interdisciplinary	Courses like Microbiology, Biotechnology, Commerce, BCA, Computer Science involve faculty members from different Departments of the College.
Innovative	Photographic workshop, Film festival

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
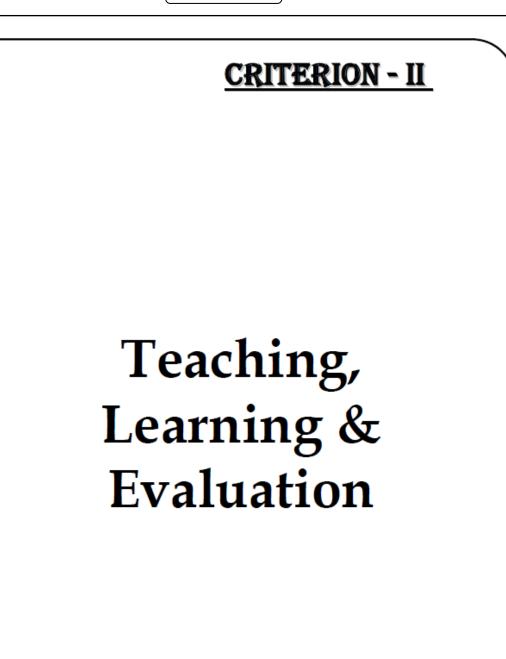 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 (BCA, PG in Comp. Sc. & Chemistry)
Trimester	NIL
Annual	28

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ✓
 (On all aspects)

 Mode of feedback   : Online ☐   Manual ✓   Co-operating schools (for PEI) ✓

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabi is done by the Vidyasagar University, usually as per demand of the affiliated colleges after a certain period. Presently **eight faculty members** were nominated as **members of different Board of Studies** (BOS).

1.5 Any new Department/Centre introduced during the year. If yes, give details.   NO

CRITERION - II

Teaching, Learning & Evaluation

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

	Total	Asst. Professors	Associate Professors	Professors	Others
	43	28	14	0	GLI (1)
Approved PTT	52				52
Approved CWTT	16				16

2.2 No. of permanent faculty with Ph.D. | 23 |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	26						Principal & Librarian	00	26

2.4 No. of Guest and Visiting faculty and Temporary faculty | 24 | | 03 | | 00 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	19	04
Presented papers	01	16	03
Resource Persons	00	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Industrial Visits, field trips are conducted as per syllabus (Microbiology, Biotechnology, Botany, Zoology, Commerce, etc) to enhance learning process, some departments follow project based dissertation work.
2. The Dept of English organized Film Festival for the students.
3. Invited lectures by eminent teachers from Universities and scientists from research Institutes.
4. Some departments (like Physics, Microbiology, Biotechnology) followed experimental project based dissertation works where the enthusiasm of undergraduate students resembled a research like atmosphere resembled a research like atmosphere.

2.7 Total No. of actual teaching days
during this academic year | 215 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Since college has to follow the university rules, there is no scope for any change in the examination system. Accordingly, as in the previous session, departmental internal assessments are in place. Marks from assessments are sent to university. Experimental project works (in some departments, e.g. in physics, Microbiology, Biotechnology) are introduced additionally.

The teachers of different departments take initiative through discussion with the students on emerging areas of concerned subjects.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

| 08 | 00 | 00 |

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
ENGLISH	57	0	1.75	85.96	07.01	94.73
BENGALI	92	0	5.43	89.13	02.17	96.73
SANSKRIT	39	0	10.25	74.35	2.56	87.17
SANTALI	24	0	0.00	87.00	12.50	100.00
POL. SCIENCE	36	0	0.00	75.00	25.00	100.00
HISTORY	68	0	1.47	92.64	1.47	95.58
EDUCATION	72	0	40.27	52.77	0.00	93.05
GEOGRAPHY	57	0	1.75	68.42	7.01	80.70
PHILOSOPHY	19	0	10.52	84.21	5.26	100.00
ECONOMICS	00	0	0.00	0.00	0.00	0.00
MUSIC	17	0	11.76	88.24	0.00	100.00
PHYSICS	31	0	29	58	12.9	100.00
CHEMISTRY	23	0	17.39	60.86	21.73	100.00
MATHEMATICS	29	0	6.89	75.86	6.89	89.65
ZOOLOGY	13	0	15.38	61.53	15.38	92.30
BOTANY	11	0	0.00	90.91	9.09	100.00
PHYSIOLOGY	07	0	28.57	57.14	0.00	85.71
COMP. SC.	26	0	7.69	76.92	15.38	100.00
MICROBIOLOGY	20	0	15.00	75.00	5.00	95.00
BIOTECHNOLOGY	07	0	14.28	57.14	0.00	71.42
BCA	34	0	11.76	88.23	0.00	100.00
COMMERCE	58	0	29.31	65.51	3.44	98.27
B.A. Gen.	898	0	0.11	42.09	49.10	91.31
B.Sc. Gen.	30	1	3.33	80.00	16.66	100.00
B.Com. Gen	14	0	0.00	7.14	92.85	100.00
B.Ed	107	0	73	17	3	87

B.P.Ed	53		40	10	3	100

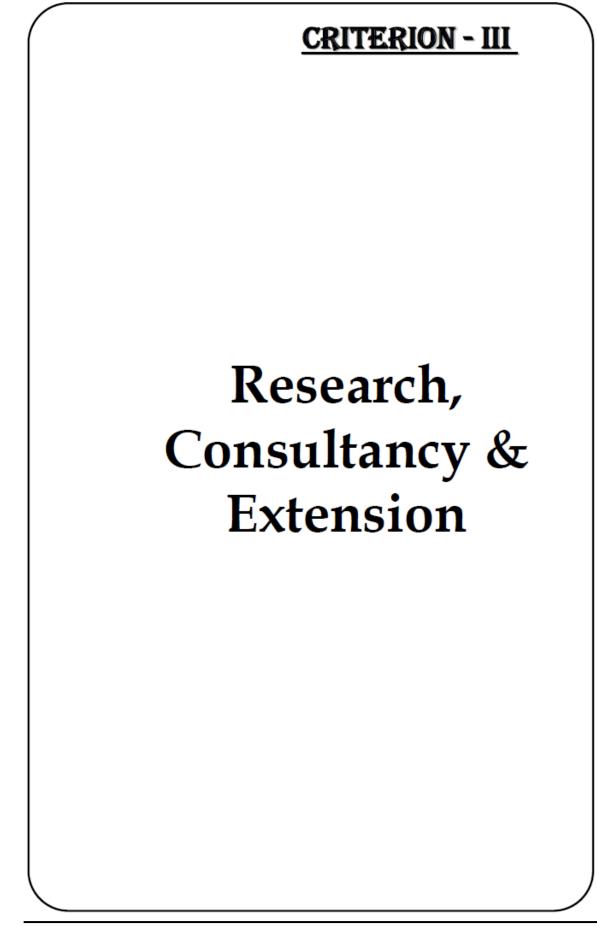`2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC, in their first meeting, wanted to know the problems, if any, in taking classes. IQAC also analyzed the feedback already received.

- The IQAC monitors and evaluates the further suggestions offered by teaching faculty and also considers the opinions of other sectors. Subsequently, it takes actions for better teaching-learning process by conducting periodical meetings in collaboration with Academic Committee.

- After getting further recommendations from IQAC, the teachers monitor the overall performance of students through tutorials, home assignments, and periodical tests besides internal examinations scheduled by university in a better a way. Institutional steps for group discussions and personality development are on towards positive direction.

- IQAC strongly recommends to maintain university rules regarding students attendance. It also recommends for completion of syllabus and necessary examinations according to academic plan.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	05
UGC – Faculty Improvement Programme	03
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	01

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Head Clerk(D+E)	1	1(E)	0	0
Accountant (D+E)	1	1(E)	0	0
Cashier (D+E)	1	1(E)	0	0
Clerk (Day & Even)	6	5 (D+E)	0	0
Typist (Day + Even)	0	2(D+E)	0	2
Peon (Day & Even)	3	3(D+E)	0	18
Lady Attdt.(D+E)	1	0	0	1
Guard	0	3(D)	0	7
Sweeper	0	3(D)	0	1
LIBRARY			0	
Librarian	0	1(D)	0	0
Library Clerk (D+E)	1	1(D)	0	0
Library Peon (D+E)	1	2(D)	0	5
Technical Staff LAB. ATTDT.				
Physics	0	4	0	5
Chemistry	3	3	0	5
Zoology	1	2	0	1
Botany	0	2	0	2
Physiology	1	1	0	2
Comp. Sc.	0	1	0	1
BCA	0	0	0	1
Microbiology	0	0	0	2
Biotechnology	0	0	0	2
Geography	1	0	0	3
Phy. Education	0	0	0	0
Music	0	0	0	1
Economics	0	0	0	1
Mathematics	0	0	0	1

CRITERION - III

Research, Consultancy & Extension

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty to do M. Phil and Ph. D and Refresher courses. It also encourages the teachers to join refresher and orientation courses in time for their academic as well as promotional matters. In addition, IQAC regularly informs and encourages the faculty members to apply for research grants projects and grants to UGC/ DST/ DBT/CSIR etc.
2. The IQAC of the college encourages the staff to apply for FDP (Faculty Development Programme), Major and Minor Research projects and to organize seminars, workshops and conferences etc.
3. The IQAC also motivates the staff for research publications, articles, reviews and books.
4. The IQAC oversees the on duty and study leave granted to the faculty for attending professional Seminars, Conferences, and Workshops, for course work examination for Ph.D. and other research works etc.
5. IQAC protects the interest of the Principal Investigator of a research project by providing him/her with required assistances.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		04	04	00
Outlay in Rs. Lakhs	18 months	126500.00	135000.00 (S. Mondal)	
	18 months	70750.00	91500.00 (S. Sen)	
	18 months	100500.00	151000.00 (T. Mondal)	
	18 months	111000.00	142000.00 (B. Ghorai)	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	29	01	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	01	00

3.5 Details on Impact factor of publications:

Range $\boxed{0 - 4.7}$ Average $\boxed{}$ h-index $\boxed{}$ Nos. in SCOPUS $\boxed{}$

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	18 months	UGC	135000.00 (S. Mondal)	126500.00
	18 months		91500.00 (S. Sen)	70750.00
	18 months		151000.00 (T. Mondal)	100500.00
	18 months		142000.00 (B. Ghorai)	111000.00
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			4,74,980.00	3,79,080.00

3.7 No. of books published   i) With ISBN No. | 00 | Chapters in Edited Books | 00 |

ii) Without ISBN No. | 03 | | 02 |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy | | CPE | | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | NIL |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	06	00	00	02
Sponsoring agencies		UGC			College

3.12 No. of faculty served as experts, chairpersons or resource persons | 11 |

3.13 No. of collaborations   International | 03 | National | 03 | Any other | 00 |

3.14 No. of linkages created during this year   00

3.15 Total budget for research for current year in lakhs :

From Funding agency | 3.7908 | From Management of University/College | 0.3 |

Total | 4.0908 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards / recognitions received by faculty and research fellows
    of the institute in the year

Total	International	National	State	University	Dist	College
0				0		

3.18 No. of faculty from the Institution   01
   who are Ph. D. Guides
   and students registered under them   01

3.19 No. of Ph.D. awarded by faculty from the Institution   --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events: NONE

University level | | State level | |
National level | | International level | |

3.22 No. of students participated in NCC events: NONE

University level | NIL | State level | NIL |
National level | NIL | International level | NIL |

3.23 No. of Awards won in NSS: NONE

University level | 00 | State level | 00 |
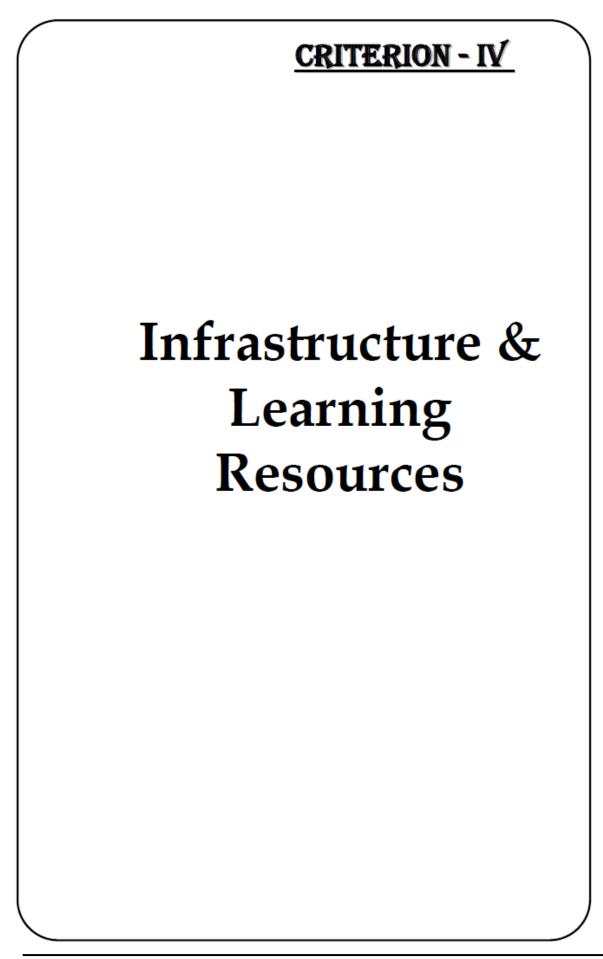National level | 00 | International level | 00 |

3.24 No. of Awards won in NCC: NONE

University level | NIL | State level | NIL

National level | NIL | International level | NIL

3.25 No. of Extension activities organized

University forum | | College forum | 01

NCC | | NSS | | Any other | 01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Various social programs like planting trees, visiting local areas to create awareness to overcome the problems of sanitation and hygiene. Attempts have also been made to identify the areas of concern and to prepare blueprints to overcome.
- Free coaching classes offered to the children of some economically deprived families in the neighbouring areas.
- In order to motivate high school students into the various advanced areas of education, our teachers visited some schools and delivered lectures. Encouraging responses were received.
- Our college persisted in appealing to the PWD to repair and manage good roads adjacent to the college campus in order to enhance road safety and smooth passage of students.
- Beyond college hours, a part of our play ground was made available to young people from surrounding areas and minority students from nearby locality so that they could exercise some healthy practice of playing and thus to maintain a social harmony.
- Our students took active part in helping the victims of natural calamities like river basin flood etc.
  Teach to Learn - Learn to Teach programme in different schools by B. Ed Departments.

CRITERION - IV

Infrastructure & Learning Resources

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.57 Acre	0.14 Acre	Own	11.71
Class rooms	74			74
Laboratories Physics : 05 Chemistry : 07 Mathematics : 02 Comp. Sc. : 03 B.C.A. : 02 Zoology : 03 Botany : 04 Physiology : 02 Microbiology : 02 Biotechnology : 02 Geography : 02 Bengali (Museum) : 01 Music : 02 B.Ed. : 02 B.P.Ed. : 02	44	00	Own	44
Seminar Halls	01	Nil	Own	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year. Physics : Chemistry : Geography : Physiology : Bio. Science : Central Laboratory :	** 01 02 01 00 00 00	** 02 01 01 01	** UGC OWN UGC UGC	** 01 04 01 01 01 01
Value of the equipment purchased during the year (Rs. in Lakhs)	2377380	24,37,822.00		4815202.00
Others : Central Staff Room : Central Library : Reading Room : NSS Office : Canteen Building : Boys Common Room : Girls Common Room : Departmental Staff Rooms : Departmental Library : NSOU : VU – PG Study Centre : Bank Building :	 02 01 01 01 01 01 01 18 23 02 02 01		 Own Own Own Own Own Own Own	138 02 01 01 01 01 01 01 18 23 02 02 01

College Auditorium :	01			01
Union Office (Day + Evening) :	03			03
Student Health Home :	02			02
Security Rest Room :	01			01
Employees Union Office :	01			01
Cycle Stand :	01			01
Administrative Building (3 storied):	01			01
Generator Shed :	01			01
Submersible Pump House :	01			01
Drinking Water Storage Tank :	01			01
Hostel Rooms for Boys :	25			25
Dining Hall :	01			01
Store Room :	01			01
Kitchen Room :	01			01
Principal's Quarter	01			01
Hostel Rooms for Girls :	14			14
B.Ed. Department :				
Class Room	02			02
Laboratory	02	01		03
Office :	01			01
Library	01			01
Reading Room :	01			01
Staff Room :	01			01
Boys and Girls Common Room	02			02
B.P.Ed. Department :				
Multipurpose Play Field	01			01
Basket Ball Court	01			01
Cricket Net Practice Arena (concrete)	02			02
Kho-Kho Court	01			01
Volley Ball Court	01			01
Hand Ball Court	01			01
Gymnasium Building	01			01
Pond/ Pool	01			01
Office	01			01
Staff Room	01			01
Store Room	03			03
Hostel Rooms (both girls and boys)	25+2			27
Specialized Laboratory Rooms	01 (sharing)			01 (sharing)
Evening Commerce Department :				
Office	01			01
Boys & Girls Common Room	04			04

4.2 Computerization of administration and library

1.   Installation of Students' Admission & Fees management software
2.   Internet is provided to some departments. There is also a separate Internet centre in the computer lab for students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value (Rs.)**	**No.**	**Value (Rs.)**	**No.**	**Value (Rs.)**
Text Books & Reference Books	44706	26,96,167	1005	4,52,613.50	45711	31,48,930.58
e-Books	Downloaded through google search	Free access				
Journals & Magazines					15	5,950/-
e-Journals	**DOAJ** (DOAJ.org), **Highwire press** (http://highwire.stanford.edu/lists/freeart.dtl), **J-stage** (https://www.jstage.jst.go.jp/browse) etc. open access journals are available	Free acess				
Digital Database	Expasy (http://www.expasy.org/), pubmed (http://www.ncbi.nlm.nih.gov/pubmed/), etc.	Free access				
CD & Video	117 [MIT OCW (http://ocw.mit.edu/index.htm)]	Free access			117	
Others (specify)	NPTEL	Free access				

4.4 Technology upgradation (overall)

	Total Computers	Computer in Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	87	70	03	00	00	10	04	Computer hardware lab -1
Added	22	19	00	00	00	00	03	00
Total	109	89	03	00	00	10	07	00

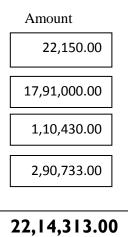| Department	Name of Instruments	Amount
Chemistry	Water Circulator	1,00,900.00
	Rotary Evaporator	1,41,272.00
Physiology	ECG Machine with soft ware	1,97,600.00
Central Laboratory	Online UPS with Exide Battery	1,09,300.00
	Spectrum Two system	7,07,940.00
	Cold centrifuge	1,68,631.00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)
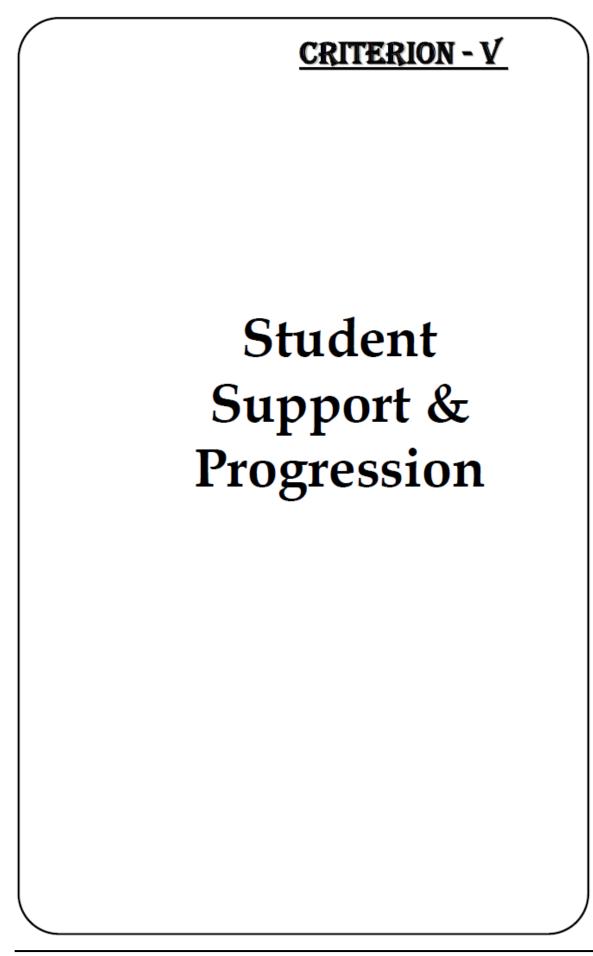
- Periodic workshops for computer training, internet awareness were held for the teaching and non-teaching staff and students.
- Internet access to some departments
- Periodic training for Laboratory technical staff to make them conversant with new instruments and safety measures.

4.6 Amount spent on maintenance in lakhs :   Amount

		Amount
i)	ICT	22,150.00
ii)	Campus Infrastructure and facilities	17,91,000.00
iii)	Equipments	1,10,430.00
iv)	Others	2,90,733.00

Total :   **22,14,313.00**

CRITERION - V

Student Support & Progression

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC was careful from the very beginning about the facilities offered to students within the scope of the institution.
- It tried to ensure healthy environment and safe water for all and good quality of food in the canteen at affordable price for the students.
- IQAC did oversee various students' affairs apart from regular classes. This consists of cultural programs, sports, entertainments etc.
- IQAC advised the governing body and Teacher-in-Charge through their report to take several measures for better students' education. Besides, Class rooms distributions, allotments, special classes, internal tests, checking drop outs, maintaining attendance, enhancing their interest in studies were also supervised by IQAC.

5.2 Efforts made by the institution for tracking the progression

The following efforts were taken by the college for the progress of the institution:
1. The institution monitored and ensured the achievements of the learning outcome by analyzing the results of tests, and other examinations and also the pass percentage through the Academic Committee Meeting.
2. The staff and students were motivated to participate and present papers in seminars/ workshops
3. Conducted by various academic bodies.
4. Aptitude for research were also inculcated among the faculty members and students for project and research works.
5. To create social awareness among the students the following additional clubs were started: Health Club, Sky Watching through Telescope with the other clubs as mentioned earlier.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
7334	88	0	150	7572

(b) No. of students outside the state

(c) No. of international students

NA		NA

Men
No	%
4046	53.40

Women
No	%
3526	46.60

Last Year (2010-11)						This Year (2011-12)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
5723	605	318	679	12	7337	5556	652	448	915	01	7572

Demand ratio 3.23   Dropout % 9.98

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1.Special coaching and training for socially backward students.
2.Coaching classes for entry in services for SC, ST, OBC students

No. of students beneficiaries | 32

5.5 No. of students qualified in these examinations

NET | 04 | SET/SLET | 01 | GATE | 03 | CAT | 00

IAS/IPS etc | 00 | State PSC | 00 | UPSC | 00 | Others | 06

*Regarding NET-GATE etc. complete data is not available, but sizable number of students qualified.

5.6 Details of student counselling and career guidance

Career Guidance and Placement Cell provides guidance to the students regarding higher studies and employment.

No. of students benefitted

5.7 Details of campus placement: NIL

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Generally, the gender problem is associated with community, class, economic condition and other social aspects. The students, especially the female students are most affected by the hazards created by above aspects at the time of joining the college. Teachers informed them about the different measures taken by the govt and other agencies to protect their rights. Besides, Institution also tried to motivate them to develop their confidence levels so that they can handle the unforeseen happenings in their own ways. Teachers also communicated them about their role to build the Nation.

5.9   Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 11 | National level | 00 | International level | 00

District level | 15

No. of students participated in cultural events

State/ University level | 14 | National level | 00 | International level | 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 11 | National level | 00 | International level | 00

District level | 15

Cultural: State/ University level | 00 | National level | 00 | International level | 00

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	398	253891.00
Financial support from government (Minority and others)	1234	5124040.00
Financial support from other sources:	08	21800.00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives Fairs [ ] State/ University level [ ] National level [ ] International level

Exhibition: State/ University level [ ] National level [ ] International level [ ]

5.12 No. of social initiatives undertaken by the students | 03

Blood Donation Camp, Financial help to the Cancer patient (Alumni of the college) by the department students and staffs, Relief to the victims of flood by the department students in the area of Panskura Village, Awareness camp on Thalassemia and Aids through NSS units.

5.13 Major grievances of students (if any) redressed: _____

- Shifting of Departments had been done for better management and to satisfy the demand of the students. As a result of which the clustering of the science and humanities departments was materialized.
- Process was also taken to provide more space for classrooms and laboratories to fulfil the need of the students.
- Additional books were purchased in library to meet the requirement of the students considering the syllabus.
- To have proper canteen facility for the students, the matter of private-public partnership was considered.

CRITERION - VI

Governance, Leadership & Management

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To create a better academic atmosphere for higher education especially for the students from rural and backward regions. Due to locational advantage, initiation may be taken for career oriented comprehensive education combined with Humanistic, Scientific and Social learning.

Mission

- To impart traditional as well as professional education to students belonging to different strata of society irrespective of caste, gender, colour or creed.
- To make provision for upliftment of the financially and academically weaker section of students by empowering them with knowledge based education.
- To develop social, moral, aesthetic and ethical values amongst our students through constant involvement of the faculty.
- To equip and develop required professional and technical skills among the students so that they can face the challenge confidently with grit, determination and resilience.
- To inculcate reverence for humanity and to fortify high ideals of perseverance, dedication, quality, consciousness and excellence.
- To build a strong and unflinching character through meaningful education in order to make them better citizens.
- To play a bigger role in education landscape through innovation.

6.2 Does the Institution has a management Information System

Partial

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Institution followed the curriculum prescribed by Vidyasagar University at both UG and PG levels using new ideas and techniques. Besides, at the time of revision of syllabus our faculty members suggested new dimensions as required by the society and industry in particular.

6.3.2 Teaching and Learning

Teaching and Learning Processes using Besides the traditional method of class room lectures we adopt the following: i, Audio-visual system, ii, Hard copy material, iii. Field study, iv. Class test, v. Mock test. vi. Internal seminars, vii. Uploading free lecture notes and articles in web for students (For example in: www.scribd.com). Focus on holistic education aimed at all round development of students.

6.3.3 Examination and Evaluation

As per Vidyasagar University norms
Examination-
1. UG level – one year semester system (3yrs. Hons & General)
2. PG level – six month semester system (2 years course)
Evaluation -
1. UG level – Internal assessment at college level and final semester as university rule
2. PG level – Internal assessment at college level and final semester as university rule

6.3.4 Research and Development

Teachers are involved in UGC sponsored Minor Research Projects for academic and institutional development.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library
   a) Regarding library, decisions are taken by library sub-committee for modernization and for other developments. Books are purchased basically to meet the need of the students and reference books are also purchased for future advanced education keeping in mind the university curriculum.
   b) Journals (including e-journals), e-books, CD-DVD, audio, video aids are also maintained by the library.
   c) Reading room facilities are made available from 7:30 a.m. to 6:15 p.m. for all.
   d) Books are also available in the departmental libraries.

ICT

   a. Only cash section has a software to collect fees.

Infrastructure

   a) Boy's Hostel repair work was on.
   b) Construction of Girls' hostel started within the campus.
   c) Golden jubilee building proposal sanctioned by UGC.
   d) Proposal for indoor sports hall was sent to UGC.
   e) Proposal for extension work for B.P.Ed hostel sanctioned by UGC.

Sports
   a) Multipurpose Play Field
   b) Basket Ball Court
   c) Cricket Net Practice Arena (concrete)
   d) Kho-Kho Court
   e) Volley Ball Court
   f) Hand Ball Court
   g) Gymnasium Building
   h) Pond/ Pool

6.3.6 Human Resource Management

a) **Student**- Academic development through effective and quality teaching, career counselling, upliftment of moral and ethical values and social awareness.
b) **Staff**- Skill development of the staff through computer training to serve the students and management in a better way.
c) **Faculty-** Apart from regular teaching, faculty members are involved in career counselling, research activities, seminars, writing lecture notes, participating in planning and decision making.

6.3.7 Faculty and Staff recruitment

a) **Permanent Teaching Faculty Recruitment** – Govt. of WB trough WB College Service Commission
b) **Permanent Staff recruitment** – Through College Governing Body by Govt selection process
c) **Guest Teaching Faculty Recruitment** - Through College Governing Body approved selection committee with University nominated subject expert.
d) **Temporary Staff recruitment -** Through College Governing Body approved selection committee

6.3.8 Industry Interaction / Collaboration

a) Seminar by Industry people
b) Industry visits in some departments

6.3.9 Admission of Students

As per Vidyasagar University norms
1. UG level – Purely on merit basis (minimum application criteria- 45% marks at +2level)
2. PG level – Merit basis (selection procedure completed by Vidyasagar University)

6.4 Welfare schemes for

Teaching	Employees Credit Co-operative Society Ltd.
Non teaching	Employees Credit Co-operative Society Ltd. Non-teaching Welfare Fund
Students	Student Health Care Unit

In addition, the college facilitate the staff by issuing certificate and recommendations if necessary for the following cases:

Housing loan
Two/Four wheeler loan
House repair loans etc

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✓   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	UNIVERSITY	YES	Departmental Teacher
Administrative	YES	STATE GOVT.	YES	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [✔]

For PG Programmes   Yes [   ]   No [✔]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Being an affiliated college under university rules, the college has no control over the date of publication of results. Nevertheless, for quick publication of results our faculty members complete their all sorts of assigned work by the controller's department of VU in proper time. The college follows the examination rules of Vidyasagar University. The syllabus was reformed in the year 2006 by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

> Some departments have established Alumni association. Facebook groups to form closed networks to help each other and exchange ideas.

6.12 Activities and support from the Parent – Teacher Association

> Parents were called to communicate the performances of their wards and efforts have also been made to asses the students' progress in parent teacher meetings. Suggestions are also invited from parents and also suggestions offered to them for betterment of the students in particular and the institution as a whole.

6.13 Development programmes for support staff

1. Computer training for the staff.
2. Additional academic facility through Netaji Subhas Open University study centre.
3. Regular orientation programs held for the support staff in laboratories.
4. Orientation programs for the administrative support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation in the Campus through NSS programmes regularly,
2. Gardening in every season,
3. To make the campus plastic free
4. To make the campus smoke free by minimizing the use of fossil fuels.
5. Consideration of erecting solar panels
6. Testing of drinking water is being done by Microbiology Department to maintain the quality.
7. No tree is being cut unless it becomes dead or is being uprooted by natural calamities.

CRITERION - VII

Innovations & Best Practices

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic.
1. Continuation of class test.
2. Preparation of topic based project report as per syllabus as usual.
3. Involvement of students in different awareness programme on thalassemia, dental check up, blood donation, physiological measurements like ECG test, BMI and BP measurements, Trade Mill test etc.
4. In house seminars
5. Film shows by Film Club of our Institution.
6. Classes for Communication skill development and writing CV, personality development etc., to face interviews in securing jobs.
7. Story book reading

Administrative
1. Maintaining of Computerised system at student section as before.
2. Student admission system through bank located at college campus
3. Proper usage of teaching faculty for important administrative sectors through different subcommittees.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action Taken for academics-
1. Most of our proposals for revision of syllabus have been accepted by different BOS.
2. Feedback was taken regularly from students, alumni and parents.
3. Proposals were submitted for one major and two minor projects.
4. For remedial coaching funds from UGC were used for special classes for students of different backward classes.
5. Proposal sent for opening of work education as a method subject in B.Ed department.
6. Teachers' involvement as Head Examiners in university Examinations.
7. Students participated in various activities at the university, district and state levels.
8. Text books were published by some teachers.

Action Taken for Administration-
1. Provisions made for better students' attendance.
2. Recruitment of guest lecturers for some departments
3. Participation of our teachers in governing bodies of other colleges as V.U. nominee.

Action Taken for Infrastructure-
1. All the buildings were painted. Trees and plants of seasonal flowers planted for beautification and greenery.
2. White boards for better teaching.
3. Process is on to make the seminar hall more suitable by installing smart boards etc.
4. Girls' Hostel construction started.
5. Laboratory instruments purchased as required by the departments. Reorganization of laboratory equipments to accommodate them.
6. Two Diesel Green Generators purchased and installed.
7. Two iron gates were installed.
8. Land purchased as available adjacent to college premises.
9. Kiosks installed for drinking water.
10. More Toilets for students.
11. Most of the class rooms were fitted with fans and lights.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Different modes of teaching aiming at effective involvement of students.
> 2. Steps taken to change the mindset of the students in different social and cultural affairs beyond their curriculum.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

> 1. Environmental awareness programme of NSS Unit through summer and winter camp.
> 2. Through field study at local municipality by Geography department
> 3. Tree plantation for beautification and to arrest environmental degradation.
> 4. Awareness programme by the students in the nearby locality for prevention of cutting trees
> 5. Film shows on environments, Global warming, Antarctica, Amazon forests, our National reserve forests etc.

7.5 Whether environmental audit was conducted?   Yes ☐   No ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH:

1. Largest rural college of West Bengal because of the strength of the students, area and infrastructure of the college as well as because of the number of the departments.
2. The college has all the three steams that is Arts, Science and Commerce apart from two NCTE approved Teachers Training Courses.
3. The college also has the study centre of three distance courses that is IGNOU, Netaji Subhash Open University and DDE of Vidyasagar University.
4. Good number of permanent faculty staff and more than 50% among them are Ph.D holders. Even two permanent faculty members are having Post Doc experience from Abroad (South Korea).
5. Good cohesion among the students and the staff members of the college.
6. Employees credit society which provides financial support among the permanent staff members.
7. Remedial coaching to the weaker students as well as to the students belonging to SC and ST category.
8. Offers P.G. Courses in two subjects.
9. Offers highly professional subjects like B.C.A, Computer Science, Micro Biology, Biotechnology etc.

WEAKNESS:

1. As because the college is Government Aided that is why the college has to depend on the government to recruit permanent teachers. That is why a good number of faculty posts are lying vacant.
2. The library of the college does not have a regular permanent librarian which hampers the proper functioning of the library. Even there is lacking of stack in the library.
3. The departments are still not having advance Lab facilities as well as the Department's Library are also not up to the mark.
4. Absence of Post Graduate Courses in all departments.
5. Absence of College Alumni Association.
6. Could not attract Industrialists/ Companies for campusing.
7. Absence of proper Internet and Wi-Fi facility.
8. Absence of Girls' hostel

OPPORTUNITY:

1. To provide group insurance for all the staff members and medical facility to the students.
2. To provide post-graduation courses to the students as well as to start post-graduation in the teachers training courses.
3. To provide extra coaching for the NET/SET, GRE, GATE and TOFEL exams.
4. To reduce the drop outs by providing financial assistance to the weaker students.
5. To hone the talent of the students as well as staff members starting Recreation club or Cultural Society.

CHALLENGES:

1. Over dependence on university for curriculum, syllabus and timely examination.
2. To accommodate the vacant posts of the permanent faculty with the equally talented teachers.
3. Providing basic facilities to the students with the limited staff members.
4. To reduce the drop-outs.
5. Providing modern lab facilities to the students.

8. **Plans of institution for next year**

1. To arrest drop out if any and to enhance the students' performance at the desired level.
2. To increase audio-visual system for improving the teaching – learning process.
3. Modernization of laboratories with latest equipments.
4. Proposal for extension of B.P.ED hostel (Kitchen with first floor) and increase accommodation capacity.
5. To increase no of books in library for the students and staff.
6. Proposal for construction of boundary wall and internal drainage system.
7. Proposal for providing more number of poor students under students' concession scheme.
8. More health service facility for the students.
9. Proposal for appointment of guest and contractual teachers and invited guest faculty from various universities for existing PG courses as per requirements of the departments.
10. Proposal for opening of PG courses in various subjects in Arts and Science.
11. Inclusion of PG students under existing career counselling scheme.
12. Installation of two gates at the entrance of the college campus

Name : Dr. Bidyut Samanta

B. Samanta

Signature of the Coordinator, IQAC
Coordinator
IQAC
Panskura Banamali College

Name : Dr. Nandan Bhattacharyya

Signature of the Chairperson, IQAC
Chairperson
IQAC
Panskura Banamali College

BEST PRACTICE # 01: 2011-12

Title: Different modes of teaching aiming at effective involvement of students.

Context: To make the students more participative in the classes.

The objectives:

To enrich the students with good knowledge base, creativity and clarity of thinking.

The Practice:

The usual method of lecture based class room teaching seems to appear monotonous to the students. As a result of which, frequently the students lose their concentration and the class at the time appears to be more painful to them. To remove monotony and to bring fresh air in the mind of the students the participatory mode of teaching-learning process is followed by certain departments. Thus the students get a new dimension where they can speak in their own way on the topics of discussion. The students then freely expressed their opinion and they asked for advanced study materials on that subject from the teacher. Accordingly, interest creation, free opinion, love for study, removal of monotony and creativity resulted.

Generally, Group Discussions on relevant topics and key elements of personality developments are dealt with the students. In this case, various students gave their opinion in their own way and made the discussions meaningful and effective. Through different internal seminars the teachers asked the students to demonstrate their perceptions. Here the teachers played the role of coordinators. After going through their different lectures the teachers gave their opinion in such a way so that the new dimensions emerged.

Obstacles faced/Problems encountered:

Most of the students of our college come from remote rural areas. Many of them are the first generation learners. Accordingly, the question of expressing free and clear opinion occasionally challenged by their family and social background. Likewise, the communicative skill of many students are not up to the expectation.

Evidence of Success:

Gradually, the students became smarter and disciplined enough to have their success in the academic and as well as in the job market.

Resources Required:

Good class room with modern facilities and to improve teacher-student ratio. Proper and requisite number of audio-visual system and provision for video conferencing etc. are required.

Contact Details:

The Principal
Panskura Banamali College
Panskura RS
PIN 721152
WB
INDIA

Email: principal.pbc@gmail.com
Phone: 03228-252222

BEST PRACTICE #02:2011-12

Title**:** **Steps taken to change the mindset of the students in different social and cultural affairs beyond their curriculum.**

Context:

To create socially motivated future citizens.

The objectives:

Creation of open minded students

The Practice:

It is very ridicules that our students are getting better education only for better jobs. This notion is inculcated by most of the parents in the mind of the students. The success and failure of education is evaluated on the basis of getting jobs only. This is quite shocking. The most prudent people are always thinking about themselves without caring the welfare of the society.

To remove this mentality our teachers played a key role. At the time of the discussions, either at the personal levels or in the class rooms, they aimed to cite various examples and arranges different programmes so that the sense of belongingness, change of self-centered attitude can emerge. Besides, at the time of games and sports, the teachers communicate the positive role of unanimity and also the freshness of mind. Likewise, in the cultural programmes, topics are selected based on our rich heritage especially from literature and performing arts. Similarly, in the science streams, the teachers talk on the history of science to motivate the students.

Obstacles faced/Problems encountered:

Age old mentality that education is meant for job only is still persists in the mind of most of the students. Our society is also responsible for it. A student having quality education does not get honour until he/ she obtains a job. It is quite alarming.

Evidence of Success:

Though age old mentality persists, still a slight change is taking place in the mentality of the students and they are reacting positively on social issues. Contact Details:

**The Principal
Panskura Banamali College
Panskura RS
PIN 721152
WB
INDIA
principal.pbc@gmail.com
03228-252222**

ANNEXURE I

PANSKURA BANAMALI COLLEGE
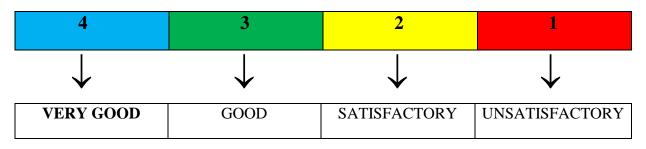### Questionnaire No. 1: STUDENT FEEDBACK ON SUBJECT

Name of the Student: **Year/Semester:**

Subject:

Department:

Students are requested to rate the course on the following attributes using 4-point scale shown. The format given is for one course. Do the same for other courses on separate page.

4	3	2	1
VERY GOOD	GOOD	SATISFACTORY	UNSATISFACTORY

Sl. No,	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1.	Extent of coverage of course				
2.	Work load of the subject				
3.	Applicability/relevance to real life situation				
4.	Relevance of the subject in relation to the understanding of the major field				
5.	Availability of text book				
6.	Relevance of the subject covered to the examination/tests				
7.	Additional remedial teaching for better understanding of the subject				
8.	Overall rating				
9.	Suggestion (s) if any for improvements				

PANSKURA BANAMALI COLLEGE

Questionnaire No. 2: STUDENT FEEDBACK ON TEACHER

Name of the Teacher: **Year/Semester:**

Subject:

Department:

Please rate the teacher on the following attributes using 4-point scale shown.

4	3	2	1
VERY GOOD	GOOD	SATISFACTORY	UNSATISFACTORY

Sl. No,	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1.	Knowledge base of the teacher as perceived by you				
2.	Communication skill in terms of articulation & comprehensibility				
3.	Sincerity/commitment of the teacher				
4.	Interest about the subject generated by the teacher				
5.	Ability to integrate content with other courses				
6.	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside classroom and inside the campus)				
7.	Lecture was				
8.	Subject coverage was				
9.	Nature of delivery was				
10.	Whether questions from students were encouraged				
11.	Presentation of the lecture was				
12.	Overall rating				
13.	Comments on strong points of the teacher				
14.	Suggestion (s) if any for improvements				

ANNEXURE II

ACADEMIC CALENDER FOR THE SESSION 2011-2012

Month	No of Week according to Academic Session	Dates in The Week	Holidays	No. of no Class Days	No. of Days available for holding Class/Exam	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
July'11	1st	July (1-7)	03.07.2011 Rathajatra (Sunday)	1 day	6 days	Practical Class / Exam. for 2nd Year
	2nd	July (8-14)	10.07.2011 (Sunday)	1 day	6 days	Practical Exam. For UG 2nd Year
	3rd	July (15-21)	17.07.2011 (Sunday)	1 day	6 days	18.07.2011 Commencement of 1st, 2nd,3rd year B.A./B.Sc./B.Com. Classes
	4th	July (22-28)	24.07.2011 (Sunday)	1 day	6 days	25.07.11-Last date of admission of 1st year B.A./B.Sc./B.Com students
July - August-2011	5th	July 29-Aug-04	31.07.2011 (Sunday)	1 day	6 days	02.08.2011 Last date of submission of academic auditing report to V.U.
August -2011	6th	August (5-11)	07.08.2011 (Sunday)	1 day	6 days	09.08.2011-Last date of change of subject for 1st year B.A./B.Sc./B.com Students
	7th	August (12-18)	14.08.2011 (Sunday) 15.08.2011 (Independence day)	2 days	5 days	Class for UG 1st,2nd & 3rd Year & PG- 1st & 3rd Sem
	8th	August (19-25)	21.08.2011 (Sunday) 22.08.2011 (Janmastami)	2 days	5 days	25.08.2011 –Last date of submission of registration from to V.U. for 1st year B.A./B.Sc./B.com students without fine

Month	No of Week according to Academic Session	Dates in The Week	Holidays	No. of no Class Days	No. of Days available for holding Class/Exam	Remarks
August – September-11	9th	August 26-Sept.-01	28.08.2011 (Sunday) 31.08.2011 (Id-Ul-Fitre)	2 days	5 days	30.08.2011-Last date of admission for 2nd & 3rd year B.A./B.Sc./B.Com students. 06.09.2011-Last date of submission of Teachers ' Bio-data to V.U. 09.09.2011-Last date of Submission of registration from to V.U. for 1st year B.A./B.Sc./B.Com Students with fine. 1st week of September : Inter College Cultural Meet. Students Union election to be held in between 12.09.2011 to 24.09.2011
September-11	10th	September (2-8)	04.09.2011 (Sunday)	1 day	6 days	
	11th	September (9-15)	11.09.2011 (Sunday)	1 day	6 days	
	12th	September (16-22)	18.09.2011 (Sunday)	1 day	6 days	
	13th	September (23-22)	25.09.2011 (Sunday) 26.09.2011 (Vidyasagar Birth Day) 27.09.2011 (Mahalaya) 29.09.2011 (University foundation day)	4 days	3days	
September-October-2011	14th	Sept-30 October - 06	02.10.11 (Mahatma Gandhi's birth Day & puja Holidays begin)	5 days	2 days	Class for UG 1st,2nd & 3rd Year & PG- 1st & 3rd Sem
October-2011	15th	October (7-13)	Puja Holidays	7 days	NIL	--
	16th	October (14-20)	Puja Holidays	7 days	NIL	PG CLASSES (PG- 1st & 3rd Sem)
	17th (Part)	October (21-26)	21.10.2011 to 26.10.2011 (Puja Holidays)	6 days	1 day	PG CLASSES (PG- 1st & 3rd Sem)

Month	No of Week according to Academic Session	Dates in The Week	Holidays	No. of no Class Days	No. of Days available for holding Class/Exam	Remarks
October-November-11	17th (Part)	October (27)		NIL	1 days	PG CLASSES (PG- 1st & 3rd Sem)
	18th	October-28- Nov-03	28.10.2011 (Bhatridwitya) 30.10.2011 (Sunday	2 days	5 days	Class for 1st,2nd,3rd Year & PG
November-11	19th	November (4-10)	04.11.2011 (Jagadhatri Puja) 06.11.2011 (Sunday) 07.11.2011 (Id-Ud-Zoha)	3 days	4 days	Class for 1st,2nd,3rd Year & PG
	20th	November (11-17)	10.11.2011 (Guru Nanak Birth Day) 13.11.2011 (Sunday)	2 days	5 days	Class for 1st,2nd,3rd Year & PG
	21st	November (18-24)	20.11.2011 (Sunday)	1 day	6 days	Class for 1st,2nd,3rd Year & PG
November December-11	22nd	Nov-25 Dec-01	27.11.2011 (Sunday)	1 day	6 days	Class for 1st,2nd,3rd Year & PG
December-11	23rd	December (02-08)	04.12.2011 (Sunday) 06.12.2011 (Muharram)	2 days	5 days	Annual Sports of College Classes for 1st,2nd,3rd Year & PG
	24th	December (9-15)	11.12.2011 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG
	25th	December (16-22)	18.12.2011 (Sunday)	1 day	6 days	Inter College Sports of V.U. Classes for 1st,2nd,3rd Year & PG
	26th	December (23-29)	25.12.2011 to 29.12.2011 (Winter Recess)	5 days	2 days	Classes for 1st,2nd,3rd Year & PG/Processing for examination of internal assessment

Month	No of Week according to Academic Session	Dates in The Week	Holidays	No. of no Class Days	No. of Days available for holding Class/Exam	Remarks
December-11 January-12	27th (Part)	Dec-30-January-01	30.12.2011 to 01.01.2012 (Winter Recess)	3 days	NIL	Classes for PG/Processing for examination of internal assessment
January-12	27th (Part)	January (2-5)		NIL	4 Days	Classes for 1st,2nd,3rd Year/Processing for examination of Internal Assessment
	28th	January (6-12)	08.01.2012 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year, Exam of PG/ Processing for examination of internal assessment
	29th	January (13-19)	15.01.2012 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & Exam for PG/ Processing for examination of internal assessment
	30th	January (20-26)	22.01.2012 (Sunday) 23.01.2012 (Netaji birth Day) 26.01.2012 (Republic Day)	3 days	4 days	Classes for 1st,2nd,3rd Year & PG
January-February-12	31st	Jan-27-Feb-02	28.01.2012 (Saraswati Puja) 29.01.2012 (Sunday)	2 days	5 days	Classes for 1st,2nd,3rd Year & PG
February-12	32rd	February (3-9)	05.02.2012 (Fateha Duwaz Daham)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG
	33rd	February (10-16)	12.02.2012 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG
	34th	February (17-23)	19.02.2012 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG

Month	No of Week according to Academic Session	Dates in The Week	Holidays	No. of no Class Days	No. of Days available for holding Class/Exam	Remarks
February-March-2012	35th	Feb-24-March-02	26.02.2012 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG
March-2012	36th	March (3-9)	04.03.2012 (Sunday) 08.03.12 (Doljatra)	2 days	5 days	07.03.2012 Closing of 3rd year B.A./B.Sc./B.Com Classes for 1st,2nd Year & PG Classes
	37th	March (10-16)	11.03.2012 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG
	38th	March (17-23)	18.03.12 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG
	39th	March (24-30)	25.03.2012 (Sunday)	1 day	6 days	Classes for 1st,2nd,3rd Year & PG
March-April-2012	40th	March 31-April -06	01.04.2012 (Sunday) 06.04.2012 (Good Friday)	2 days	5 days	Classes for 1st,2nd,3rd Year & PG
	41st	April (7-13)	07.04.2012 (Easter Saturday) 08.04.2012 (Sunday) 13.04.201(Chaitra Sankranti)	3 days	4 days	12.04.2012-Closing of 1st & 2nd year B.A./B.Sc./B.Com Classes Class for PG Practical class for B.Sc. Part-II
April -2012	42nd	April (14-20)	14.04.2012 (Bengali New Years' Day) 15.04.2012 (Sunday)	2 days	5 days	Class for PG Practical class for B.Sc. Part-II
	43rd	April (21-27)	22.04.2012 (Sunday)	1 day	6 days	Study Leave for PG 4th Sem Class for PG 2nd Sem Practical class for B.Sc. Part-II

Month	No of Week according to Academic Session	Dates in The Week	Holidays	No. of no Class Days	No. of Days available for holding Class/Exam	Remarks
April - May - 2012	44th	April -28- May - 04	29.04.2012 (Sunday) 01.05.2012 (May Day) 05.05.2012 (Buddha Purnima)	3 days	4 days	Study Leave for PG 4th Sem Class for PG 2nd Sem Practical class for B.Sc. Part-II
May- 2012	45th	May (5-11)	06.05.2012 (Sunday) 08.05.2012 (Rabindranath Birth Day)	2 days	5 days	Class for PG-2nd Sem. Spot Evaluation for Part -III/Processing of Part -I & Part-II examination
	46th	May (12-18)	16.05.2012 to 18.05.2012 (Summer Recess)	3 days	4 days	Class for PG-2nd-Sem, Exam of PG-4th Sem. Spot Evaluation for Part-III/Processing of Part-I & Part- II examination
	47th	May (19-25)	Summer Recess	7 days	NIL	Class for PG-2nd-Sem, Exam of PG-4th Sem. Spot Evaluation for Part-III/Processing of Part-I & Part- II examination
May-June- 2012	48th	May-26- June -01	Summer Recess	7 days	NIL	Class for PG-2nd-Sem, Exam of PG-4th Sem. Spot Evaluation for Part-III/Processing of Part-I & Part- II examination
June- 2012	49TH	June (2-8)	Summer Recess	7 days	NIL	Practical Class for PG-2nd-Sem. Spot Evaluation for Part-III, Processing of Part-I & Part- II examination Admission Process of UG 1st Year

Month	No of Week according to Academic Session	Dates in The Week	Holidays	No. of no Class Days	No. of Days available for holding Class/Exam	Remarks
June-2012	50th	June (9-15)	Summer Recess	7 days	NIL	Study leave for PG 2nd Sem. Spot Evaluation for Part-III/Processing of Part-I & Part- II examination. Admission Process of UG 1st Year
	51st	June(16-22)	Summer Recess	7 days	NIL	Study leave for PG-2nd Sem. Spot Evaluation for Part-III/Processing of Part-I & Part- II examination Admission Process of UG 1st Year
	52nd	June(23-29)	Summer Recess	7 days	NIL	Practical Practice Class for 2nd Year Exam of PG_2nd Sem. Spot Evaluation for Part-III/Processing of Part-I & Part- II examination. Admission Process of UG 1st Year
	53rd (Part)	June(30)	Summer Recess	1 day	NIL	Practical Practice Class for 2nd Year Exam of PG_2nd Sem. Spot Evaluation for Part-III/Processing of Part-I examination. Admission Process of UG 1st Year